DIOCESE OF WESTMINSTER

Job profile: Director of Music
Location: St Francis of Assisi Church, Notting Hill
Reporting to: Parish Priest
Job Purpose: To establish and lead the adult and junior choirs in rehearsing and singing at the Sunday Masses, Holy Week & Christmas

Principal duties and responsibilities
1. To establish two choirs to rehearse on Wednesday late afternoon/evening & to sing at the Sunday morning Masses (10am & 11.30am, with a short rehearsal before the 10am)
2. To select appropriate settings of the Ordinary of the Mass and other music for the Sunday masses
3. To lead the choir as appropriate in the sung liturgy

Person specification: Director of Music
Contract Type: Permanent
Salary: £8,200 - £9,400, depending on previous experience
Hours of work: Wednesday (after school & 7-8.30pm) & Sunday (9am-1pm)

Experience required
1. A knowledge and appreciation of Catholic liturgy
2. A knowledge and appreciation of Catholic liturgical music.
3. Relevant experience of directing a junior choir

Competences required
1. An ability to work collaboratively with the clergy to meet the musical norms of the Church
2. An ability to effectively lead and motivate a choir
3. An ability to work methodically and consistently.
4. Excellent organisational skills
5. An ability to work alone, using initiative

N.B This is not intended to be a comprehensive description of the duties of the post. The post holder may be required to undertake other related duties as required

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